



Allen Township Supervisors

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ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES

Tuesday, May 8, 2018

A **General Meeting** of the Allen Township Supervisors was held on Tuesday, May 8, 2018 at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Larry Oberly.

Roll Call: Bruce Frack - Present; Larry Oberly - Present; Gerald Montanari - Present; Dale N. Hassler - Present; Gary Behler - Present; Robert Cox, P.E., P.L.S. (Barry Isett & Associates, Inc.) - Present; B. Lincoln Treadwell, Jr. Esq. - Present; and Ilene M. Eckhart - Present

Public to be Heard: No Public Comments

Presentation Regarding Commercial Property On Fire Inspections: Matthew Walter from Barry Isett Associates, Certified Fire Inspector, provided a verbal report on why a municipality would choose to do commercial building fire inspections and what it involves.

Public Hearings: No Public Hearings

Approval of Minutes: Mr. Hassler made a motion to approve the minutes; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

Reports

A. Treasurer: Mr. Behler made a motion to approve the Treasurer's Report and pay the bills; seconded by Mr. Montanari. On the motion, by roll call vote, all Supervisors present voted yes.

B. Solicitor:

A. Zoning Ordinance Amendment, Deletion of Single Family Cluster Use and Amendment of Rural Zoning District Area Requirements- Authorization to Advertise:
Mr. Treadwell explained that he and Ms. Eckhart prepared a draft of the the Zoning Ordinance Amendment which will remove all references to the Single Family Cluster use and

also change the minimum lot size in the Rural District from one acre to two acres for a Single Family Home. Mr. Hassler made a motion to advertise the draft ordinance and forward it to the Lehigh Valley Planning Commission for comments; seconded by Mr. Montanari. On the motion, by roll call vote, all Supervisors present voted yes.

B. Verizon Agreement, Rt 329 Improvement Project, Right of Way: Mr. Treadwell explained the recent eminent domain issue to clear the right of way for the Rt. 329 project. Mr. Behler made a motion to execute the Verizon Agreement; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

C. Rockefeller Industrial Subdivision: Mr. Treadwell presented the request received from Rockefeller's counsel to extend the date of completion from May 1, 2018 to May 1, 2019. Mr. Behler was not concerned with the on-site but whatever needs to be done on Willowbrook Road needs to be done by Fall 2018. Mr. Cox reported that Alston is meeting with him later in the week to discuss the outstanding items. Mr. Frack made a motion to grant the extension until May 2019; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

Engineer:

A. Radar Speed Signage, PennDOT Permit Received- Request for Authorization to Advertise Bids: Mr. Cox reviewed the solar charge issue and indicated language would be included to specifically address the charge issue. Mr. Behler made a motion to authorize the advertisement of bids Radar Speed Signage project; seconded by Mr. Montanari. On the motion, by roll call vote, all Supervisors present voted yes.

B. City of Bethlehem, Multiple Items, Report: Mr. Cox briefed the Board on the report of May 2, 2018 concerning Jaiindl Watson Mud Lane Extension concept, the Drexel Heights PRV upgrade.

C. Road Superintendent/Public Works Leader: Mr. Gogle provided a verbal report of the work that was done by the Public Works department for the month of April.

D. Hanover Township, Lehigh County: Request for Public Works Cooperative. Mr. Hassler made a motion to authorize the request; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

Fire Company:

Mr. Hassler gave a verbal report for April regarding the Fire Company. He reported on hours worked, alarms, diesel fuel, training and equipment.

Memorial Day Service: Ms. Eckhart stated that the Zion Stone Church requested assistance from the Fire Company with traffic control for the Memorial Day Service on Sunday, May 27th. Mr. Behler made the motion to authorize the Fire Company to assist with traffic control for the Memorial Day Service on Sunday, May 27th at the Zion Stone Church; seconded by Mr. Montanari. On the motion, by roll call vote, all Supervisors present voted yes.

Iron Pigs Event For Volunteer Firefighters: Ms. Eckhart stated that she researched a Summer Iron Pigs event for Allen Township Volunteer Firefighters, who meet the criteria, and the total cost would be under \$1,000. Which would include spouses. Mr. Behler made a motion to authorize the Summer Iron Pigs event for the Allen Township Volunteer Firefighters; seconded by Mr. Montanari. On the motion, by roll call vote, all Supervisors voted yes with exception of Mr. Hassler, who abstained.

Emergency Management Coordinator: Mr. Krill gave a verbal report for April regarding the Emergency Management Coordinators Meetings attended.

Parks

A. **Dog Park:** Ms. Eckhart gave a verbal report regarding the Northampton County Open Space Grant for the Phase II Improvements for the Park. She advised that in this phase they will be adding some additional parking area, moving a fence back, adding a shade structure and benches. She provided a packet of information regarding a fence replacement at Barbara Drive and to get bids from contractors to cut Ash trees that are falling over in that area. She will check with the County regarding the trees. Mr. Frack made the motion to proceed with estimates for tree removal along the dog park area and along the County trail; seconded by Mr. Krill. On the motion, by roll call vote, all Supervisors present voted yes. Ms. Eckhart provided an estimate from Anchor Fence Company for the removal of the black chain link fence at the Dog Park in order to provide additional spaces at the Dog Park, as part of the Grant. The total cost for delivery and installation is \$2,350. Mr. Hassler made a motion to authorize the work to be done by Anchor Fence Company for \$2,350 ; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors voted yes.

B. **NazCOG:** Mr. Krill advised there was nothing to report.

C. **First Regional Compost Authority:** Mr. Oberly advised there was nothing to report.

Stormwater:

A. **Dry Run Retention Basin:** Ms. Eckhart advised that Weeds Inc gave her an estimate to do naturalization work at the Dog Park and the Retention Pond. Mr. Behler made a motion to authorize the work with Weeds Inc at the Dog Park and the Retention Pond; seconded by Mr. Montanari. On the motion, by roll call vote, all Supervisors voted yes.

B. Summerglen Detention Area: Ms. Eckhart stated that there will be a tree contractor in Summerglen who will be cutting trees and that she would like them to mark the trees, because they are large trees and they are close to homes. She advised that she will get an estimate from the tree contractor and she will go back to the Board with that information. Mr. Hassler made a motion to proceed with the tree cutting estimate (previously in-house work); seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

Unfinished Business

- A. PennDOT Winter Services Agreement- Follow-Up Discussion:** Ms. Eckhart provided a verbal report regarding the PennDOT Winter Services Agreement. She advised that she met with Mr. Gogle and they discussed different strategies in order to avoid the non-compliance issues. Mr. Behler made a motion to opt out of the existing PennDOT Winter Services Agreement. Hearing no, the motion died.
- B. Rt. 329 Construction and Detour Public Informational Session- Thursday, May 24th 6-8PM:** Ms. Eckhart gave a verbal report regarding the Rt. 329 Construction and Detour Public Informational Session. She advised that people will be able to ask questions and gather information at display areas. She said this is a unique situation because it is a construction project that will be taking place on a PennDOT road and that the permit is in the name of Allen Township so Allen Township has a responsibility to give this information to the public. No one from PennDOT will be attending the meeting. Ms. Eckhart said Mr. Cox will be providing a map with a detour to the detours.
- C. Street Tree Removal:** Mr. Oberly advised that Ms. Eckhart has a list of properties that will be affected by these trees and that she will mail a letter to the property owners who live on Buckingham, Old Gate, Joseph, Hogan, Kingston, Atlas, White Circle and Wynnwood. Mr. Oberly advised that they have identified the number of trees, types of trees, and where they are located. There was a discussion regarding the removal of trees in those areas due to the possible damage of underground sewer piping and sidewalks. Mr. Montanari asked if the tree stumps were going to be removed. Ms. Eckhart said she will get an estimate with stump removal. Mr. Behler made a motion for Ms. Eckhart to proceed with project notifications to property owners and contract estimates. Mr. Frack asked there could be an Ordinance to state that planting trees in the curb area will not be allowed and that planting trees is restricted to 5' from the sidewalk area. Mr. Montanari suggested to Ms. Eckhart that she may want to include in the letters that will be mailed that they will not be allowed to re-plant trees in that strip but that they can plant trees behind that strip. Mr. Montanari made the motion for Ms. Eckhart to proceed with the project notifications to property owners and contract estimates; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors voted yes.
- D. Hydrant Tap:** Mr. Oberly stated that previously the hydrant tap at Parkview Drive was approved for the benefit of filling tankers if there was a fire. Mr. Hassler advised that they could use a smaller line than what they originally bid. There was an estimate of \$32,000. but

because of the smaller line there is a revised price of \$17,000. Mr. Behler made a motion to accept the new price of \$17,520; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors voted yes.

New Business

A. Signage In The Area of Drexel Heights During the Reconstruction of Rt. 329 Bridge When The Detour Will Be In Effect: Mr. Cox gave a verbal report and gave packets of information regarding where the signs should be located. On the motion, by roll call vote, all Supervisors present voted yes.

Public to be Heard:

There being no further business the meeting adjourned at 8:50 P.M.

Respectfully submitted,

Ilene M. Eckhart