



Allen Township Board of Supervisors

Meeting Minutes

November 13, 2018

7:00 P.M.

A General Meeting of the Allen Township Board of Supervisors, was held on Tuesday, November 13, 2018 at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, PA 18067. The Pledge of Allegiance to the Flag was led by Chairman Larry Oberly.

1. Roll Call: Present: Gary Behler; Bruce Frack; Gerald Montanari; Dale Hassler; Larry Oberly; B. Lincoln Treadwell, Jr., Esq, Robert Cox, PE, PLS, Ilene Eckhart, Manager

2. Public to be Heard: No comments from the audience.

3. Public Hearings: No public hearings.

4. Approval of Minutes: Mr. Behler made a motion to approve the minutes of October 9th and 23rd, 2018; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes with the exception of Mr. Montanari who abstained from the minutes of October 23rd, 2018.

5. Reports

A. Treasurer: Mr. Hassler made a motion to approve the Treasurer's Report and pay the bills; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

B. Solicitor: On file.

C. Engineer: On file.

D. Planning/Zoning/Code Enforcement: Ms. Eckhart reported regarding the Lappawinzo fireworks complaint and the warning notice sent pertaining to the expansion of a non-conforming use.

E. Road Superintendent/Public Works Leader: On file.

F. Fire Company: On file and report supplied by Chief.

G. Emergency Management Coordinator: Mr. Krill provided the report.

H. Parks: On file. Ms. Eckhart reported concerning the Howertown Park Field House Building that the building (plumbing) has been winterized and the building will not be heated (with the propane system) this coming winter until another practical solution can be identified.

J. Nazareth Council of Government: Mr. Krill provided the report.

K. First Regional Compost Authority: On file. Mr. Oberly further reported on the Lehigh Valley meeting at Penn State University.

L. Stormwater: Mr. Cox provided a brief report regarding recent heavy rains and stormwater enforcement actions which have ensued.

6. Unfinished Business

- A. East Bullshead Road – Signage Placement and Maintenance Request:** Ms. Eckhart provided an update regarding the correspondence received from East Allen Township. She indicated that if Allen places the larger truck restriction signage in East Allen Township – East Allen would request perpetual maintenance, a coordination meeting with Township staff prior to placement and a memo of understanding or intergovernmental cooperation agreement to memorialize the arrangement. The Board agreed by consensus to place the signage per the conditions of the East Allen Township response and have the Township Solicitor prepare a letter of understanding concerning the responsibilities of the signage.
- B. 2019 Budget:** Mr. Hassler made a motion to authorize advertisement of the 2019 Draft Budget for public inspection; seconded by Mr. Montanari. On the motion, by roll call vote, all Supervisors present voted yes. Additionally, due to the ordering logistics and pricing of the street sweeper as proposed within the budget, Mr. Montanari made a motion to proceed with a purchase order for the item conditioned upon the invoicing for the item not to occur any earlier than the end of the first quarter 2019; seconded by Behler. On the motion, by roll call vote, all Supervisors present voted yes.
- C. Rockefeller Industrial Subdivision Security Release #11:** Mr. Frack made a motion to release security in the amount of \$692,123.12 per the Township Engineers recommendation; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.
- D. Willowbrook Road Sinkhole:** Mr. Cox provided a draft contract outline for the repairs to the sinkhole. He felt the estimated cost for the repair would be in the \$20,000 to \$30,000 range. He felt that if the road could be considered for closure during the repair work – that could reduce the cost. Mr. Behler did not agree with closing the road during the sinkhole repair. Mr. Hassler felt that the Township owed it to the taxpayer to make the repair as economically as possible as the Township will most likely hold the bag for the entire cost. Mr. Frack questioned the process to repair the hole. Mr. Cox suggested a soft dig truck due to the numerous utilities in the area. Mr. Frack felt that it should not be the Township's responsibility. Mr. Cox was concerned with fixing the sinkhole correctly as many times if a sinkhole is not correctly prepared the sinkhole may return. Mr. Hassler was in favor of an interim measure of filling the subsidence to solve the problem. Mr. Montanari felt that a temporary interim fill would allow for time to identify a contractor to make the proper repair if the Board wants to eventually consider the Township Engineer's recommendation. Mr. Hassler made a motion to direct the Public Works Department to fill the current subsidence; seconded by Montanari. On the motion, by roll call vote, all Supervisors present voted yes with the exception of Mr. Oberly whom voted no. Mr. Hassler requested the Solicitor and Engineer contact the County when the title is fully investigated.

7. New Business

- A. **Towpath Estates Paving:** Mr. Behler made a motion to deny the paving extension request; seconded by Mr. Hassler. All yes with the exception of Mr. Frack who abstained.
- B. **Authorization to Advertise 2019 Reorganizational Meeting January 7th, 2019 at 6 PM:** Mr. Montanari made a motion to authorize the 2019 Reorganizational Meeting for Monday, January 7th, 2019 at 6 PM; seconded by Frack. On the motion, by roll call vote, all Supervisors present voted yes.
- C. **Authorization to Advertise 2019 Regular Meeting Schedule and re-advertise the 12/25/18 meeting for 12/27/18:** Mr. Frack made a motion to advertise the Board of Supervisors meetings for the second and fourth Tuesdays in 2019 and to re-advertise the second December 2018 Board of Supervisors meeting for Thursday, December 27th at 7 PM (due to the conflict with the Christmas holiday); seconded by Mr. Oberly. On the motion, by roll call vote, all Supervisors present voted yes.
- D. **Additional Voting Machine Request:** Due to the high turnout at recent elections and the population growth of the Township, Mr. Behler made a motion to request the County provide additional voting machines; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.
- E. **Willowbrook Road – Removal of Temporary 25 MPH Speed Limit Signs:** Mr. Behler made a motion to authorize the Township Manager to do whatever is necessary to remove the 25 MPH Speed Limit Signs from Willowbrook Road and reestablish the 35 MPH posted speed limit; seconded by Montanari. On the motion, by roll call vote, all Supervisors present voted yes.
- F. **W. 27th Street House – Winterizing System:** Mr. Behler felt that if the Howertown Park Building could be winterized, then the same should be considered for the W. 27th Street property. He requested a price be obtained to winterize the heating system to save on heating costs.
- G. **Howertown Road – Conditions of Pavement and Drainage:** Mr. Frack complained about the condition of the roadway potholes and the drainage. Ms. Eckhart will contact PennDOT again.

8. Public to be Heard: Mr. Gogle requested to know when the paddles are to be removed. Mr. Gogle also asked the extent of filling in the sinkhole temporarily. Mr. Hassler and Frack clarified that the idea was to simply fill the hole clay fill.

9. Adjournment: There being no further comments or business the meeting adjourned at 7:55 PM.

Respectfully submitted,
Ilene M. Eckhart