



## Allen Township Board of Supervisors

### Meeting Minutes April 14, 2020 7:00 P.M.

A General Meeting of the Allen Township Board of Supervisors was held on Tuesday, April 14, 2020, at 7:00 P.M. held by teleconference due to the Disaster Emergency (Resolution 2020-10) created by the COVID-19 Coronavirus Pandemic. The Pledge of Allegiance to the Flag was led by Chairman Dale Hassler.

1. **Roll Call:** Present: Carl Edwards; Gary Behler; Bruce Frack; Dale Hassler; Gerald Montanari, Sr.; B. Lincoln Treadwell, Jr., Esq.; Stan Wojciechowski, PE, CME, Andrea Martin, EIT; Ilene Eckhart, Manager.
2. **Public to be Heard:** No comments from the public.
3. **Public Hearings:** No Public Hearings.
4. **Approval of Minutes:** Mr. Behler made a motion to approve the minutes of March 10, 2020; seconded by Mr. Montanari. On the motion, by roll call vote, all Supervisors present voted yes.
5. **Reports – All Reports with exception of the Treasurers Report noted as “on file”.**
  - A. **Treasurer:** Mr. Behler made a motion to approve the Treasurers Report and Pay the bills; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.
  - B. **Solicitor:** On file.
  - C. **Engineer:** On file.
  - D. **Planning/Zoning/Code Enforcement:** On file.
  - E. **Road Superintendent/Public Works Leader:** On file.
  - F. **Fire Company:** On file.
  - G. **Emergency Management Coordinator:** No report.
  - H. **Parks:** On file.
  - J. **Nazareth Council of Government:** Mr. Gary Krill reported there was no meeting of the COG since the last report.

**K. First Regional Compost Authority:** No report.

**L. Stormwater:** On file.

## **6. Unfinished Business**

**A. Resolution 2020-11 - Extension of Time COVID-19 Declaration of Disaster Emergency:** Mr. Montanari made a motion to adopt Resolution 2020-11, which further extended the Declaration of Disaster Emergency until June 14, 2020 at the earliest; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors voted yes with the exception of Mr. Edwards who voted no.

**B. Willowgreen Manhole Rehabilitation Project – Review of Bids Received and Tentative Award:** Ms. Eckhart reviewed the bids received as follows:

	Standard Pipe Services, LLC	Mobile Dredging & Video Pipe, Inc.	SWERP Incorporated
Total	\$ 131,250.00	\$ 140,736.00	\$ 143,424.00

Andrea Martin, EIT, reviewed the bids and she felt the bids were generally in line with the estimates for the project. Ms. Eckhart explained this expense would be funded by water and sewer fund. Ms. Barbara Miller, of the Willow Green Board, questioned what was involved with the project. Ms. Martin explained that the investigation analysis over the past few years which showed deterioration. The manholes will be lined with an epoxy material and some manholes will excavated to get to the frame and cover area in order to be properly sealed. Ms. Martin indicated that eight manholes would be excavated and four manholes will be removed, cleaned and replaced. Mr. Montanari questioned if this was the only process to correct this problem, which was dumped on the Township. Ms. Martin indicated that this was the most cost effective and long last process to use. The other alternative would be a complete excavation of the system. Ms. Martin also confirmed that the sewer area is within the Township easement area. Mr. Martin further confirmed that the sewer was owned by the Township. Following some discussion, Mr. Behler made a motion to award the bid to Standard Pipe Services, LLC in the amount of \$131,250.00 to be paid from the sewer fund; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes. .

## **7. New Business**

**A. Allen Township Real Estate Tax – Base Payment Time Extension:** Mr. Behler made a motion to authorize the preparation of a resolution to extend the 2020 Real Estate Tax base payment amount until October 31, 2020 due to the COVID-19 pandemic; seconded by Mr. Montanari. On the motion, by roll call vote, all Supervisors present voted yes.

**B. Allen Township Municipal Waste and Recycling – Base Payment Time Extension:** Mr. Behler made a motion to extend the 2020 municipal waste and recycling base payment without penalty until October 31, 2020; seconded by Mr. Montanari. On the motion, by roll call vote, all Supervisors present voted yes.

**C. Township Yard Waste Drop Off/Pickup – Open Public Hours during COVID-19 Disaster Emergency:** Mr. Frack made a motion to reopen the public drop off area at the Allen Township satellite drop off site on Monday, Wednesday and Fridays from 9AM to 2 PM and to consider reopening for Saturday hours when the First Regional Compost Authority returns to regularly scheduled operations; seconded by Mr. Montanari. On the motion, by roll call vote, all Supervisors present voted yes. Ms. Eckhart confirmed that the bulk collection was occurring on schedule.

**D. April 28<sup>th</sup> Board of Supervisors Meeting Format:** Following some discussion regarding the format for the next Supervisors meeting the Board agreed by consensus to schedule the April 28<sup>th</sup>, 2020 meeting with the same teleconference format.

**8. Public to be Heard:** Mr. Rick Novak, Bally Drive, stated he did not appreciate the comment of the Township Supervisor saying the people of Willow Green dumped anything on the Township.

Mr. Mickey Philpott, requested the Willow Green Sewer Report. Ms. Eckhart indicated the document was pre-decisional, as the Supervisors have not fully reviewed the document. Mr. Philpott asked the Willow Green community be notified prior to the start of the meeting.

Mr. Mike Tift, Indian Trail Road, asked if the Planning Commission meetings would continue to be scheduled.

There being no further comments or business the meeting adjourned at 7:35 PM.

Respectfully submitted,

Ilene M. Eckhart