



Allen Township Supervisors

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Paul Balliet, Chairman
Bruce Frack, Vice Chairman
William Holmes
Alfred Pierce
Michelle Drzewiecki

B. Lincoln Treadwell, Jr., Esq.
Brien Kocher, P.E.
Ilene M. Eckhart, Manager

ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES

Thursday, July 14, 2011

A General Meeting of the Allen Township Supervisors was held on Thursday, July 14, 2011, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Paul Balliet.

Roll Call: Paul Balliet - Present; William Holmes- Present; Alfred Pierce - Present; Michelle Drzewiecki – Present; Bruce Frack - Present; B. Lincoln Treadwell, Jr., Esq. - Present; Ilene M. Eckhart – Present; Brien Kocher PE (Hanover Engineering) - Present.

Public to be Heard: No public comments.

Public Hearings:

A. Ordinance #2011-01 Earned Income Tax: No public comments. Mr. Pierce made a motion to approve; seconded by Mrs. Drzewiecki. On the motion, by roll call vote, all supervisors present voted yes. Ms. Eckhart indicated that Northampton County TCC has also requested the adoption of a resolution concerning the release of information. Mr. Pierce indicated that he has requested the Solicitor for the TCC provide a legal opinion because he feels the resolution would infringe on the Right to Know Law.

Approval of Minutes: Mrs. Drzewiecki made a motion to approve the minutes as presented; seconded by Mr. Holmes. On the motion, by roll call vote, all supervisors present voted yes with the exception of Mr. Frack who abstained.

Reports

A. **Treasurer**: Mr. Pierce made a motion to approve the Treasurer's Report; seconded by Mr. Holmes. On the motion, by roll call vote, all supervisors present voted yes.

B. **Solicitor**: On file.

i. Road Dedications – Willow Ridge: Mr. Treadwell indicated that he has been contacted by the Attorney for Atlantic Equities regarding the dedication and paving of the roads. Mr. Treadwell indicated the benefit would be if the roads are dedicated in some manner, the Township can receive the Liquid Fuels funds allocation. Mr. Kocher was concerned that there was not enough funds within the security proceeds to provide all of the outstanding improvements. Regarding the sidewalks, Mr. Kocher indicated that Omega has been working to complete the sidewalk in the singles and twin lots but they will want to be reimbursed from the proceeds from the security which the Township. Following some further discussion, Mr. Frack made a motion to commence the transfer of ownership of the roadways to the Township and that the Township further discuss with the appropriate applicants - who will complete the paving, when it will be done, and how the release of funds will be accomplished; seconded by Mr. Pierce. On the motion, by roll call vote, all supervisors present voted yes.

ii. Ordinance #2011-02 Open Space Referendum: Mr. Treadwell distributed the revised ordinance which has been published for public hearing and possible adoption on July 26th at the Board of Supervisors meeting. Mr. Treadwell reviewed the removal of the five year expiration and the addition of the language concerning payment of associated costs with the acquisition, protection, conservation, and preservation of open space interests including, but not limited to, appraisals, engineering or field surveys, preparation of baseline reports, and closing costs associated with the transactions in the draft that would be readvertised for July 26th. Regarding the issue of the limitation in time, Mr. Treadwell indicated that the ordinance may be repealed at anytime.

C. Engineer: On file.

i. Residences at Willow Ridge, request for time extension to meet conditions to September 8, 2011: Mr. Pierce made a motion to grant the extension of time as requested until September 8, 2011; seconded by Mr. Holmes. On the motion, by roll call vote, all supervisors present voted yes.

ii. High Meadow Estates – Meeting with Northampton County Conservation District: Mr. Kocher reported the developer will be meeting with the Northampton County Conservation District concerning their stormwater management plan for the project on July 19th, 2011.

D. Zoning Officer: On file.

E. Code Enforcement: On file.

F. Road Superintendent/Public Work Director: On file.

G. Fire Company: On file.

H. Parks: On file.

Unfinished Business

A. Collection of Delinquent/Outstanding Earned Income Taxes as of July 1, 2012 – letter from NASD concerning options: Mr. Frack made a motion to opt to direct the School District to

turn over the delinquent/outstanding earned income tax as of July 1, 2012 to Keystone; seconded by Mr. Pierce. On the motion, by roll call vote all supervisors present voted yes.

B. Replacement of rear door municipal building (type options): Mr. Pierce made a motion to approve the estimate for the 30” steel door for the maintenance building and the option 2C for the replacement door on the rear of the municipal building; seconded by Mrs. Drzewiecki. On the motion, by roll call vote, all supervisors present voted yes.

New Business

A. Savage, Willowbrook Road repairs: Mr. Frack voiced concern regarding the section of Willowbrook Road in front of the Catasauqua School – where they still responsible under the improvements maintenance agreement with the Township? Mr. Kocher indicated that the maintenance has expired. Mr. Frack additionally requested that the County be notified regarding the condition of the pavement where the bridge across the Catasauqua Creek adjoins Willowbrook Road.

Public to be Heard: No comments from the audience.

Respectfully submitted,

Ilene M. Eckhart