



# Allen Township Supervisors

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Bruce Frack, Chairman  
Dale Hassler, Vice Chairman  
Larry Oberly  
Alfred Pierce  
Gary Behler

Brien Kocher, P.E.  
B. Lincoln Treadwell, Jr., Esq.  
Ilene M. Eckhart, Manager

## ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES Thursday, February 11, 2016

A General Meeting of the Allen Township Supervisors was held on Thursday, February 11, 2016, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Bruce Frack.

**Roll Call:** Bruce Frack - Present; Larry Oberly - Present; Alfred Pierce - Present; Dale N. Hassler - Present; Gary Behler - Present; Brien Kocher, PE - Hanover Engineering Associates, Inc. - Present; B. Lincoln Treadwell, Jr., Esq. - Present; and Ilene M. Eckhart - Present

**Public to be Heard:** Mr. Robert Hosking, Stagecoach Road, voiced concerns regarding the Lehigh Township current rezoning pertaining to Mary Immaculate Seminary property. He indicated approximately 40% of the overall parcel is in Allen Township. He was concerned of the impacts of the development proposal in Lehigh Township on the remaining lands in Allen Township. Mr. Hosking read a petition which will be presented to Lehigh Township at their meeting on February 23<sup>rd</sup>, 2016 in opposition of the rezoning. Mr. Hosking suggested the Board of Supervisors address this issue with the Lehigh Township Board of Supervisors.

**Public Hearings:** No public hearings.

**Approval of Minutes:** Mr. Oberly made a motion to approve the minutes of January 2016 as presented, seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

### **Reports**

**A. Treasurer:** Mr. Behler made a motion to approve the Treasurer's Report and pay the bills; seconded by Mr. Pierce. On the motion, by roll call vote, all Supervisors present voted yes.

**B. Solicitor:** On file.

i. Mr. Treadwell requested a brief executive session to update the Board on a litigation matter.

**C. Engineer:** On file.

i. **Various Road Issue – Mud Lane, Woodmoor Road and School Road:** Mr. Kocher presented an overview of Mud Lane, Woodmoor Road and School Road. The Township received stormwater complaints regarding Woodmoor Road, School Road and Mud Lane. In addition, Mud Lane is planned to be repaved in the very near term. Mr. Behler felt if water from our road is flowing into someone's garage – it might be our responsibility to look at a solution. The Board agreed to look at these locations in the field.

ii. **Delli Santi (Cemport) – As Built Land Development Plan (for recording):** Mr. Kocher indicated the Board of Supervisors essentially approved this plan twice due to the developers position to construct the improvements instead of posting security. Mr. Brian Gasda, PE, Lehigh Engineering Associates, Inc. responded to the Hanover Engineering letter of review dated February 10, 2016.

Mr. Frack was concerned that the area was not paved per the plan as that was the obligation of the developer. Mr. Frack was concerned that it creates dust and runoff. He felt the project should be completed per the plan. On the question from Mr. Pierce, Mr. Frack indicated that during heavy rainfall, stormwater flows out of the "emergency lane" across the depressed curb. Mr. Pierce felt that possibly the depressed curb should be closed off.

With regard to the emergency access, Mr. Oberly indicated that the property owner has been using the emergency access (driving over the depressed curb) by evidence of the tire tracks which appear on the inspections pictures.

Regarding the landscaping requirements, Mr. Gasda indicated that the balance of the trees will be planted in the Spring. Following some discussion, regarding the closing off of the owner's "emergency access", Mr. Gasda suggested that the additional missing trees could be placed to physically block off the area. In addition, he indicated, the area could be planted with grass.

Regarding lighting, in substitution of the pole lighting (which was shown on the approved plan) additional exterior building lights were installed.

Following some discussion regarding the length of time which the plan was initially submitted (2009-2011) and the drainage/grading plan for the site; Mr. Behler asked non-compliance of the construction of the swales (per the plan) would be problematic as far as drainage to the road. Mr. Kocher responded that the calculations would need to be provided by the design engineer. Mr. Behler felt that if the curb is not in compliance, it needs to be changed, as well as the depressed curb, if it is not correct it should be corrected. Messrs. Hassler and Frack agreed that the developer needed to follow the original plan.

Mr. Gasda questioned if it would be acceptable to park trailers in the stone area? Mr. Frack felt that trailers should not be parked in the area if it was not shown on the plan. Mr. Pierce questioned if someone is making their parking lot larger – did they need land development

plan approval or some type of Township approval? Mr. Treadwell explained that technically a change would need to be reviewed and approved by the Township, although the property owner may not need to file a new land development plan. Mr. Pierce felt that if property owner wished to “amend” the plan, it would need to be submitted to the Planning Commission/Board for review and approval. Mr. Pierce also felt if there were requests for waivers, it would still need to follow the process back through approval. Mr. Pierce further clarified that certain part of the “plan” need to be undone.

**iii. Zangl Subdivision – Public Sewer Availability Request:** Mr. Behler made a motion to approve the request for public sewer availability; seconded by Mr. Pierce. On the motion, by roll call vote, all Supervisors present voted yes.

**iv. Short Lane Relocation – Cul-de-sac:** Mr. Frack felt that the residents on Short Lane that would be affected should be notified regarding the change. Mr. Oberly made a motion to notify the residents along Short Lane; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

**D. Zoning Officer:** On file.

**E. Code Enforcement:** On file.

**F. Road Superintendent/Public Works Leader:** On file.

**i. Salt Brine System:** Mr. Hassler made a motion to authorize receipt of bids for the salt brine system; seconded by Mr. Oberly. On the motion, by roll call vote, all Supervisors present voted yes. Mr. Frack felt there was not enough volume for the Township, even though he felt it was not a bad methodology.

**G. Fire Company:** On file. Mr. Frack requested following up on a few items picking up where Mr. Balliet left off. He questioned the weights of the trucks data for the bridge weight limit (Howertown Road), the Fire Company incentive program proposal (for 2015), machine hours (inventory and hours would be given). Mr. Lalik indicated the truck data was provided, regarding weights. Regarding the incentive program, Mr. Lalik indicated that the program was only for 2013-2014, but for 2015, the majority of the guys were not going to take it anyway. He further indicated the sweatshirts were acquired through the fundraising. He further noted the volunteers were already committing as much as they could provide. In addition, Mr. Frack noted, per the agreement, the mileage and machine hours needs to be provided. Mr. Lalik indicated the information would be provided in April/May.

**H. Emergency Management Coordinator:** On file.

**I. Nazareth COG Report:** On file. Mr. Krill provided a brief report and the gaming authority being for the five contiguous municipalities.

**J. Parks:** On file.

**K. First Regional Compost Authority:** No new information to report since last Authority meeting.

**L. MS-4 Reporting Update:** Ms. Eckhart provided a brief summary of the information and inventory submitted to DEP.

### **Unfinished Business**

**A. Street Sweeper – Cost of Capital Repairs/Sharing Arrangement of Equipment:** Mr. Oberly indicated he made a motion at the last meeting to pay the recent estimate in the amount of 27% based on 2015 usage. Mr. Oberly indicated that he did not realize that some of the repairs were capital repairs. Mr. Oberly reported that he and Mr. Hassler met with North Catasauqua Borough representative. Mr. Oberly made a motion to rescind his motion (1/26/16) and agree to pay half of the capital expenses of the repair and the remaining costs split on the percentage of usage; seconded by Mr. Pierce. On the motion, by roll call vote, all Supervisors present voted yes.

**B. Municipal Waste and Recycling Contract – Management Meeting & Update:** Mr. Hassler, Mr. Frack and Ms. Eckhart met with Advanced Disposal management to discuss various compliance issues within the contract. Advanced Disposal will be sending a letter to the residents regarding Recycling pick up. Advanced Disposal also requested clarification of start time for pick-ups. Ms. Eckhart will respond to Mr. Carlson.

**C. 2016 Amended Budget:** Mr. Hassler made a motion to adopt the 2016 Amended Budget; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

### **New Business**

**A. Northampton County Recovery Cost Submission to PEMA – Winter Storm “Jonas”:** Ms. Eckhart informed the Board that the forms have been submitted for Cost Recovery.

**B. Comprehensive Plan Update – Joint Board of Supervisors/Planning Commission Work Session Meeting Schedule, authorization to advertisement:** Mr. Oberly made a motion to authorize advertisement of the Joint meeting for the fourth Wednesdays of each month for 2016; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

**Public to be Heard:** No comments from the audience.

There being no further business the meeting adjourned at 8:45 P.M.

Respectfully submitted,

Ilene M. Eckhart