



Allen Township Supervisors

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Paul Balliet, Chairman
Bruce Frack, Vice Chairman
William Holmes
Alfred Pierce
Michelle Drzewiecki

Brien Kocher, P.E.
B. Lincoln Treadwell, Jr., Esq.
Ilene M. Eckhart, Manager

ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES

Tuesday, May 24, 2011

A General Meeting of the Allen Township Supervisors was held on Tuesday, May 24, 2011, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Vice Chairman Bruce Frack.

Roll Call: Paul Balliet -Absent; William Holmes – Present; Alfred Pierce – Present; Michelle Drzewiecki - Present; Bruce Frack - Present; B. Lincoln Treadwell, Jr., Esq. - Present; Ilene Eckhart – Present; and Bob Mack (Hanover Engineering) - Present.

Public Hearings: No scheduled public hearings.

Public to be Heard: No comments from the audience.

Unfinished Business

A. Municipal Storage Building Addition – Bids Received: Ms. Eckhart reviewed the bids received as follows:

Steve Rineer	\$124,885.00	Base
		ex
DoubleTree Structures	1850	concrete
		ex
202 Orlan Road	500	backfill
New Holland, PA 17557	\$127,235.00	Total Bid
Phone - 1-800-954-2221 ext 203		
Email - srineer@cbstructuresinc.com		

Ted Holt	\$133,487.00	Base
Kistler Buildings	750	ex concrete
P.O. Box 395	5380	ex backfill
Fogelsville, PA 18051	\$139,617.00	Total Bid
Phone - 610-285-6100		
Email - tedh@kistlerbuildings.com		

Nicholas F. Ciccone	\$188,694.59	Base
NIMARIS Construction L.P.	625	ex concrete
6866 Chrisphalt Drive, P.O. Box 86	500	ex backfill
Bath, PA 18014	\$189,819.59	Total Bid
Phone - 610-837-3900		
Email - gilroy13@hotmail.com		

Dave Miller	\$119,250.00	Base
Penn State Construction J & D LLC	550	ex concrete
5566 US Hwy, 522 South	200	ex backfill
McVeytown, PA 17051	\$120,000.00	Total Bid
Phone - 717-899-5600		
Email - Dave@pennstateconstruction.com		

Ms. Eckhart indicated that due to the changes in the height of the structure, the addition of the concrete floor the low bid of \$120,000 exceeds the amount budgeted (\$60,000). She indicated that the capital road projects for W. 27th Street and Willowbrook Road would need to be postponed in order to accommodate the overage. She indicated that W. 27th was dependent upon the developers plan to proceed with their portion of the work. Additionally, the plan was to review what is needed for Willowbrook as the plan was to monitor the road not necessary prior to committing the funds for a full repair. Ms. Eckhart noted another reason to postpone the work is due to the ongoing sinkhole damage that is occurring in Summer Glen. She indicated the area has opened and reopened several times over the past few months. Following some further discussion, Ms. Eckhart recommended the Board table the award of the bid until the next meeting to 1.) further analyze if funds may be reasonably shifted from the road projects planned for 2011 to accommodate the funding necessary for the building and 2.) to allow time for a pre-bid award with the apparent low bidder for the pole building addition (Penn State Construction J&D, LLC). Ms. Eckhart further indicated that the Board had 90 days to award the bid. The Board agreed to Ms. Eckhart suggestion and agreed to table award of the bid to the June 9, 2011 meeting of the Board.

B. Savage Road Pedestrian Trail/Dog Park – Revised Layout Plan: Mr. Randall Wright from Hanover Engineering provided updated cost estimates and layouts for the Board consideration. The layout plans included the northern portion of the property to contain the dog park with two layout

schemes. Both schemes connect to the Wynnefield Estates walking trail and the County Lane stub street off of Phyllese Drive. Following some further review of the two presented scenarios, the Board agreed that Mr. Wright should further breakdown the Alternative Scheme B into construction phases over two construction seasons. Mr. Wright and Ms. Eckhart are to meet with the Public Works Director to identify a feasible division of the work to be accomplished in each phase. Ms. Eckhart suggested also that perhaps the Board consider the entire park to allow dogs on-leash and monitor the public's reaction and use of the facility prior to allowing off-leash. She felt this would allow the Township flexibility for the use of the property prior to expending major capital to install the fence. The Board did not agree to the concept of an on-leash alternative. The Board agreed that cost estimates for Scheme B with a breakdown showing the work that will be provided by local forces should be compiled as a next step. Additionally, the Committee should plan an additional meeting to discuss the concept with the public.

C. Willow Green Pump Station – Maintenance Service Contract: Ms. Eckhart presented a draft maintenance contract for maintenance service for the Willow Green pump station. The draft contract would be for a three year period. She further indicated that this pump station is not equipped with an auto dialer. She has been advised that this would cost around \$400. Mr. Pierce questioned who would receive notification on the dialer. Ms. Eckhart indicated the dialer would be programmed to be received by the contractor as part of the contract. Mr. Pierce questioned if we discussed this matter with Northampton Borough. Following some discussion, Mr. Pierce felt the Borough should be contacted to see if they were interested in providing a like service to the Township for this pump station. The Board agreed that the Borough is to be contacted first and the subject draft maintenance contract be tabled until the Borough has a chance to respond.

D. Open Space Referendum – Recommendation of Planning Commission regarding plan preparation & appointment of three-member citizen committee: Ms. Eckhart indicated that the Planning Commission discussed the open space referendum at the May Planning meeting. She further indicated that the Planning Commission was supportive of the Hanover Engineering proposal to prepare the Open Space Plan/Mapping; and educational material; and the Solicitor to prepare a narrative of his experiences with the Open Space Referendum issue; and that the Board appoints a citizen representative Committee to work along with the Planning Commission and Supervisors through this process. Ms. Eckhart indicated that several individuals have expressed interest in serving on the Committee. Following some discussion, Mr. Pierce made a motion to implement the Planning Commission's recommendation to have the Township Engineer and Solicitor compile an Open Space Plan and educational program; and create the three-member citizen committee to act as the leaders of the educational effort for the referendum; seconded by Mr. Holmes. On the motion, by roll call vote all supervisors present voted yes. Mr. Holmes clarified that the Committee would run the educational meeting for citizens input.

New Business

A. Real Estate Tax Exoneration Request – K4-22-5A-T34: Mr. Holmes made a motion to exonerate the tax pursuant to the County's request; seconded by Mr. Pierce. On the motion, by roll call vote, all supervisors present voted yes.

Public to be Heard: No comments from the public.

There being no further business the meeting adjourned.

Respectfully submitted,

Ilene M. Eckhart
Manager

