



## Allen Township Park and Recreation Board

**Meeting Minutes  
August 24, 2023  
6:00 P.M.**

A General Meeting of the Allen Township Park and Recreation Board was held on Thursday, August 24, 2023 at 6:00 P.M. at the Allen Township Fire Company Building, located at 3530 Howertown Road, Northampton, PA.

### **1. Roll Call:**

Present: Paul Link, Donna Teklits, Nicole Dotta, Denise O'Brien, Gary Behler, Mary Austin, Lousie Bugbee, Ilene Eckhart, Manager

Absent: Adrienne Ibarra, Maria Bonett

### **2. Announcements and/or Actions to Add New Items to Current Agenda: None**

**3. Review of Minutes:** Mr. Behler made a motion to approve the July 2023 minutes; seconded by Ms. Austin. On the motion, by roll call vote, all members present voted yes.

### **4. Public to be Heard:** No public comment.

### **5. Business Items**

**A. Movie Night Event Planning – Saturday, September 23<sup>rd</sup> and Friday, October 13<sup>th</sup>:** Following a discussion of various titles available for licensing, the Board agreed by consensus to show Top Gun Maverick on Saturday, September 23<sup>rd</sup> and Hocus Pocus on Friday, October 13<sup>th</sup>.

**B. 2024 Budget Requests – Review of Requests and Estimates for Prioritization for Funding to Board of Supervisors:** Ms. Eckhart indicated that the Bath Allen Youth Club, Tri Boro Soccer and the Covered Bridge have been contacted regarding budget requests that should be brought to this body (this evening) so that they may be reviewed and if appropriate forwarded to the Board of Supervisors in advance of their September 19<sup>th</sup> Budget Workshop. She indicated has not received responses or requests.

Ms. Eckhart provided a recap of items for recommendations to the Board of Supervisors for the 2024 budget cycle, which have been reviewed and discussed as part of the site meetings conducted by the Park and Recreation Board over the past few months, as follows:

- i. Riverview Preserve Property: The formal reimbursement agreement was executed on May 30, 2023, with NSR, the authorization requests that Norfolk Southern may

incur and bill costs associated with project coordination and the review of project plans in an amount not to exceed \$25,000. This will include preliminary engineering for the scope of design and to construct the following additional safety features at the Crossing:

- Continuous flashing lights
- Cut and maintain trees for optimal sight distance
- Stop signs placed below the railroad crossbuck signs
- Advance grade-crossing signs
- Railroads crossing gates
- White stop lines on roadway
- Level out the present hump in the roadway

The actual project construction was estimated at \$230,000 at the time of the PUC proceeding with NSF.

Additionally, the Park and Recreation Committee generally discussed the treatment of invasive plants at this property. Barberry and other invasives have overgrown much of the property to a point which impedes normal access.

ii. Howertown Park – The review of a feasibility of redesign/reorientation with a local contractor was discussed. .

Shade structures, additional seating (for spectator field use) and pavilion table replacements were discussed and requested as part of the community survey. The estimate for five shade structures, one three-row bleacher system, and six tables (replacements) is \$65,095.

Additionally, a plan for lighting upgrades is in the process of design by a vendor. A plan will provide to the Park and Recreation Board in the near term.

iii. Kreidersville Park –Shade and some seating for parents to watch their children at these facilities and a small picnic table. The estimate for one 8’x9’ADA gable roof sun shelter is \$21,100 installed.

iv. Savage Road Dog Park – Seating options to address ADA concerns. The estimate for four 8’ ADA comfort height benches is \$4,288.

v. Covered Bridge Park – Improvements related to grades for access, limited parking availability and participant events such as Movies in the Park, etc. In regards to long-term plans, a loop trail is desired however, access to the Township owned property remains an unresolved issue due to limited access to the on the east side of the Hokendauqua Creek.

6. **Public to be Heard:** No public comment.
7. **Adjournment:** There being no further comments or business the meeting adjourned at 7:24 PM.

Respectfully submitted,

Ilene M. Eckhart